



hires a PROCESS ANALYST



Who are we?

« Do you desire to proactively drive the changes connected to all the ICT. domains of trusted and influential partners? In this case, Exxoss is the place to be! »

Exxoss is a dynamic and agile company focused on all IT-related technologies whether it regards Cloud solutions, Infrastructure implementation and maintenance, or Business Processes Analysis for digital environments transformation and automation. By joining us, you will be introduced to an enthusiastic and devoted team. Our main focus is to deliver excellence to nurture our customer's satisfaction but also to entertain the company's growth by including every employee's well-guided opinions and contributions. Trust and autonomy are the key values we promote. Aside from those, we also offer a large panel of expertise domains and miscellaneous yet designed trainings to facilitate personal and professional self-growth perspectives.

Job description

Processes are everywhere. In the Exxoss' way of thinking, a Process Analyst has the responsibility to see a company as a combination of processes. The management of these processes impacts the IT as well as the Business area.

Part of the job will be to effect the following tasks:

- Analyze the "As-Is" situation: "How this process works today?"
- Analyze the needs of departments for feasibility studies, system design, and implementation to develop new and/or modify processes.
- In case of existing processes, improve those ones (IT & Business) by conducting process workshops resulting in more efficient, repeatable, and reproducible work and materials flow.
- Support business strategies by analyzing KPI's on processes and defined objectives of the process improvement.
- Perform, Monitor & implement the improvements via change management activities from a Business & IT perspective (involvement in IT project & creation and management of trainings/support for Business stakeholders)
- Evolve in a project team with different project stakeholders.
- Support the development of a new internal methodology enabling management the dependencies between all Change activities impacts on IT & Business areas.

Job Qualifications

MANDATORY: "A PROCESS WAY OF THINKING"

EDUCATION

- Bachelor's degree in Economics, Management, IT or related areas
- Master level is preferred.
- Driving Licence B

EXPERIENCE

- At least a previous experience of 1 year in process or team management

SOFT SKILLS

- Excellent organizational and analytical skills, and ability to produce detailed and accurate work product within deadlines either as part of a team or individually
- Strong analytical and problem solving skills
- Knowledge of project management principles, practices and techniques
- Excellent presentation skills; ability to present to large and diverse audiences, as well as to a small group.
- Ability to lead continuous improvement initiatives
- Strong interpersonal, written and oral communication skills
- Creative thinker, self-motivated, and results-oriented

HARD SKILLS

- Knowledge of BPMN is a clear asset
- Previous experience in Business Analysis or in Process analysis.

LANGUAGES

- French or Dutch: Native or Fluent (good knowledge of the other language is an asset).
- English: Fluent
- Other: Nice to have

Contract

Contract
Workload: Full Time / 38H
Type : CDI
Salary : depends on the experience
Job to fulfill ASAP

You are the person we are looking for?

Send your curriculum vitae to:

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Drive ICT. Proactively.

